



1st – 5th GRADE APPLICATION

Thank you for requesting an application for enrollment at The Potter's House. In order to determine the best placement for your child's academic success, we have established the following procedure for enrollment.

Application Process:

- Please submit your completed application with signed agreements and required documents listed below to: Elizabeth Lopez at The Potter's House, 810 VanRaalte Dr SW, Grand Rapids, MI or scan to elopez@tphgr.org.
- Required document copies:
 - Your student's most recent report card or home school evaluation
 - Your student's certified birth certificate or passport
 - All special education (I.E.P.) evaluations i.e. speech, ADD, ADHD, learning disabilities, and/or emotional impairment
- If we are not able to enroll your student immediately, we will add them to the waiting list and keep your application on file for one year and contact you when an enrollment opportunity is available. Applications must be updated in the spring by submitting the student's most recent report card.

We want to make this experience the best possible for you and your child. Please feel free to call me if you have any questions about the enrollment process.

Thank you,

Kent Ezell
Admissions Director

The Potter's House

810 VanRaalte Dr. SW | Grand Rapids MI 49509
P: (616) 818-3740 | F: (616) 988-6305 | E: kezell@tphgr.org

Mission Statement: The Potter's House provides a Christ-centered education to children of all ethnic heritages and income levels, equipping them to serve God and society to their fullest potential.

Non Discrimination Statement: The Potter's House complies with applicable State law that prohibits discrimination against a student in the full utilization of or benefit from the school or the services, activities, or programs provided by the school because of race, color, national origin, or sex. The Potter's House is a 501(c)(3) nonprofit, nondiscriminatory organization.

THE POTTER'S HOUSE ENROLLMENT APPLICATION

Date Submitted: _____ Main Phone: _____ Alternate Phone: _____

Student's LEGAL Name: _____ Nickname: _____

Birthdate: _____ / _____ / _____ Age: _____ Gender: _____ Grade Entering: _____
Month / Day / Year

Address: _____
(Street) (Apt#) (City) (State) (Zip)

Place of Birth: _____ Home's School District: _____
City / State / Country

Date Entered the U. S.: _____ Number of Years in U.S. Schools: _____ Number of Years in Schools Outside the U.S.: _____

Last School Attended: _____ Year: _____

Support Services:

Speech ADD/ADHD Learning Disabilities Emotional Impairment

English Language Learner Counseling Speech / Occupational Therapy

Ethnic Background:

American Indian / Alaskan Hawaiian / Pacific Islander Asian Caucasian / White

African American / Black African Hispanic / Latino

Languages Spoken in the Home: 1. _____ 2. _____

With whom does student live as a permanent resident?

Both Parents Mother Only Father Only Mother & Stepfather Father & Stepmother Guardian / Host Family

Child Custody Comments: _____

Mother's Name: _____

Email Address: _____

Cell Phone: _____

Work Phone: _____

Father's Name: _____

Email Address: _____

Cell Phone: _____

Work Phone: _____

Guardian's Name: _____

Email Address: _____

Cell Phone: _____

Work Phone: _____

Other Children Living in the Home:

Name _____ Birth Date _____ School _____

Name _____ Birth Date _____ School _____

Name _____ Birth Date _____ School _____

Name of Church: _____ Approximate Family Income: _____

I have read and signed The Potter's House Philosophy Statement and Statement of Faith. Yes No

The Potter's House cannot provide transportation. Do you have transportation available? Yes No

Please answer the following questions on the reverse side of this form:

- 1) How did you find out about The Potter's House?
- 2) Why do you want your student to attend The Potter's House?



THE POTTER'S HOUSE PHILOSOPHY STATEMENT AGREEMENT

The Potter's House is an innovative Christian school in a multi-cultural urban setting. The school is non-denominational and evangelical in nature; our main purpose is to provide solid Christian education for a broad range of children who might not normally have the opportunity to attend a Christian school. In order to insure a broad social and cultural range within the student body, tuition is based on a percentage of the parental income rather than on a fixed rate.

The Potter's House offers Christ-centered education. Since God is the center of reality, the Bible will be taught as having significance in all areas of life. Christian discipleship and decision-making will be emphasized. The basics will be taught with sensitivity given to each child's learning rate and interests.

Through personalized education using a rich language experience for language arts, The Potter's House seeks to make education meaningful and exciting for all students. The needs and unique talents of each child will be underscored in the curriculum. Since present information is multiplying at fantastic rates, The Potter's House does not seek to pump isolated facts into students' minds. The goal is rather to produce children that know how to use information to think critically and make wise decisions. The Potter's House seeks to develop students that love to learn and will continue to learn on their own throughout their lives.

The Potter's House considers the first 4-6 weeks of school a probationary time for new students. During this time administration will monitor the student's progress (academic effort and social behavior) to confirm proper placement. If it is determined that a different placement is more suitable, the administration will advise parents and make the necessary adjustments. The Potter's House administration will determine final placement.

The Potter's House believes that education is most successful when the family environment is supportive of learning. For this reason, parental participation will be required at The Potter's House. Parents will be required to make a commitment of service to the school on a regular basis.

Signature of Parent / Guardian

Date

THE POTTER'S HOUSE STATEMENT OF FAITH

We believe in the Triune God: God the Father, His Son Jesus Christ, and the Holy Spirit.

We believe that the Bible, God's Word, is infallible, reliable, and applicable to today's person, adult or child. The Bible is also a gift to use and to cherish.

We believe that each child is created in the image of God. The image is not restricted to any race, sex, or income level. The image of God gives each child an enormous, unique potential. Each child is a whole child possessing unique intellectual, creative, decisional, and emotional dimensions. The major goal of education is to bring each child into his or her full potential in conformance with the image of God.

We believe that the world was perfect at creation, but sin intervened, severing all people's perfect relationship with God and bringing consequences on every object and institution within the creation. God, in His love, provided Jesus Christ to pay the penalty for sin and restore each person to full favor with God. God freely calls people to accept the gift of salvation. God also requires that individuals and social groups follow in obedience to His word. He requires people to work to restore creation and overcome the consequences of sin both in the natural world and in society.

I accept without reservation the school's statement of faith,

Signature of Parent / Guardian: _____

Date: _____