



KINDERGARTEN APPLICATION

Thank you for requesting an application for enrollment at The Potter's House. In order to determine the best placement for your child's academic success, we have established the following procedure for enrollment.

Application Process:

- Please submit your completed application with signed agreements and required documents listed below to: Elizabeth Lopez at The Potter's House, 810 VanRaalte Dr SW, Grand Rapids, MI or scan to elopez@tphgr.org. Students must be 5 years of age by September 1 of the enrolling year. We offer a 3 full-day and 5 full-day kindergarten program (availability according to class size).
- Required document copies:
 - Your student's preschool progress report or kindergarten readiness assessment.
 - Your student's certified birth certificate or passport
 - All special education (I.E.P.) evaluations i.e. speech, ADD, ADHD, learning disabilities, and/or emotional impairment.
 - Parent checklist (enclosed).

If we are not able to enroll your student immediately, we will add them to the waiting list and keep your application on file for one year and contact you when an enrollment opportunity is available. Applications must be updated in the spring by submitting the student's most recent report card.

We want to make this experience the best possible for you and your child. Please feel free to call me if you have any questions about the enrollment process.

Thank you,

Kent Ezell
Admissions Director

The Potter's House

810 VanRaalte Dr. SW | Grand Rapids MI 49509
P: (616) 818-3740 | F: (616) 988-6305 | E: kezell@tphgr.org

Mission Statement: The Potter's House provides a Christ-centered education to children of all ethnic heritages and income levels, equipping them to serve God and society to their fullest potential.

Non Discrimination Statement: The Potter's House complies with applicable State law that prohibits discrimination against a student in the full utilization of or benefit from the school or the services, activities, or programs provided by the school because of race, color, national origin, or sex. The Potter's House is a 501(c)(3) nonprofit, nondiscriminatory organization.

THE POTTER'S HOUSE ENROLLMENT APPLICATION

Date Submitted: _____ Main Phone: _____ Alternate Phone: _____

Student's LEGAL Name: _____ Nickname: _____

Birthdate: _____ / _____ / _____ Age: _____ Gender: _____ Grade Entering: _____
Month / Day / Year

Address: _____
(Street) (Apt#) (City) (State) (Zip)

Place of Birth: _____ Home's School District: _____
City / State / Country

Date Entered the U. S.: _____ Number of Years in U.S. Schools: _____ Number of Years in Schools Outside the U.S.: _____

Last School Attended: _____ Year: _____

Support Services:

Speech ADD/ADHD Learning Disabilities Emotional Impairment

English Language Learner Counseling Speech / Occupational Therapy

Ethnic Background:

American Indian / Alaskan Hawaiian / Pacific Islander Asian Caucasian / White

African American / Black African Hispanic / Latino

Languages Spoken in the Home: 1. _____ 2. _____

With whom does student live as a permanent resident?

Both Parents Mother Only Father Only Mother & Stepfather Father & Stepmother Guardian / Host Family

Child Custody Comments: _____

Mother's Name: _____

Email Address: _____

Cell Phone: _____

Work Phone: _____

Father's Name: _____

Email Address: _____

Cell Phone: _____

Work Phone: _____

Guardian's Name: _____

Email Address: _____

Cell Phone: _____

Work Phone: _____

Other Children Living in the Home:

Name _____

Birth Date _____

School _____

Name _____

Birth Date _____

School _____

Name _____

Birth Date _____

School _____

Name of Church: _____

Approximate Family Income: _____

I have read and signed The Potter's House Philosophy Statement and Statement of Faith. Yes No

The Potter's House cannot provide transportation. Do you have transportation available? Yes No

Please answer the following questions on the reverse side of this form:

- 1) How did you find out about The Potter's House?
- 2) Why do you want your student to attend The Potter's House?



THE POTTER'S HOUSE PHILOSOPHY STATEMENT AGREEMENT

The Potter's House is an innovative Christian school in a multi-cultural urban setting. The school is non-denominational and evangelical in nature; our main purpose is to provide solid Christian education for a broad range of children who might not normally have the opportunity to attend a Christian school. In order to insure a broad social and cultural range within the student body, tuition is based on a percentage of the parental income rather than on a fixed rate.

The Potter's House offers Christ-centered education. Since God is the center of reality, the Bible will be taught as having significance in all areas of life. Christian discipleship and decision-making will be emphasized. The basics will be taught with sensitivity given to each child's learning rate and interests.

Through personalized education using a rich language experience for language arts, The Potter's House seeks to make education meaningful and exciting for all students. The needs and unique talents of each child will be underscored in the curriculum. Since present information is multiplying at fantastic rates, The Potter's House does not seek to pump isolated facts into students' minds. The goal is rather to produce children that know how to use information to think critically and make wise decisions. The Potter's House seeks to develop students that love to learn and will continue to learn on their own throughout their lives.

The Potter's House considers the first 4-6 weeks of school a probationary time for new students. During this time administration will monitor the student's progress (academic effort and social behavior) to confirm proper placement. If it is determined that a different placement is more suitable, the administration will advise parents and make the necessary adjustments. The Potter's House administration will determine final placement.

The Potter's House believes that education is most successful when the family environment is supportive of learning. For this reason, parental participation will be required at The Potter's House. Parents will be required to make a commitment of service to the school on a regular basis.

Signature of Parent / Guardian

Date

THE POTTER'S HOUSE STATEMENT OF FAITH

We believe in the Triune God: God the Father, His Son Jesus Christ, and the Holy Spirit.

We believe that the Bible, God's Word, is infallible, reliable, and applicable to today's person, adult or child. The Bible is also a gift to use and to cherish.

We believe that each child is created in the image of God. The image is not restricted to any race, sex, or income level. The image of God gives each child an enormous, unique potential. Each child is a whole child possessing unique intellectual, creative, decisional, and emotional dimensions. The major goal of education is to bring each child into his or her full potential in conformance with the image of God.

We believe that the world was perfect at creation, but sin intervened, severing all people's perfect relationship with God and bringing consequences on every object and institution within the creation. God, in His love, provided Jesus Christ to pay the penalty for sin and restore each person to full favor with God. God freely calls people to accept the gift of salvation. God also requires that individuals and social groups follow in obedience to His word. He requires people to work to restore creation and overcome the consequences of sin both in the natural world and in society.

I accept without reservation the school's statement of faith,

Signature of Parent / Guardian: _____

Date: _____

Kindergarten Parent Questionnaire

General Information

_____ prefers to be called _____ at school.
Child's Legal Name

Information given by, _____ on _____
Name & relationship of person completing the form *Date*

With Whom Does The Child Reside?

- _____ Both parents
- _____ Mother only
- _____ Father only
- _____ Mother and Stepfather
- _____ Father and Stepmother
- _____ Relative
- _____ Guardian or Foster parent

Position Of Child In Family:

- _____ Only child
- _____ Oldest of _____
- _____ Youngest of _____
- _____ Middle of _____

Life Experience

Is your child looking forward to school? _____

Is this the first school experience? _____ Has he/she attended preschool? _____

Does your child enjoy:

- Games / Puzzles
- Looking at books
- Being read to
- Watch TV

How long a time period?

_____	_____	_____
_____	_____	_____
_____	_____	_____

Has your child used

- Paper and Pencil
- Scissors
- Crayons
- Paints
- Clay
- Paste
- Other

No	Some	Often
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What questions do you have about your child starting kindergarten at this time?

Social / Self-Help

Is your child able to dress his/herself? _____

Put on a coat and hat? _____ Put on boots? _____

Is your child completely toilet trained? _____

Is your child comfortable leaving their Mother/Guardian? _____

How does your child get along with other children?

- Own age: _____
- Older: _____
- Younger: _____

Can your child amuse them self if there's no one to play with them? _____

How? _____ Does child prefer to play alone? _____

Parental Insight / Concerns

What do you find most pleasing about your child? _____

What do you find most difficult? _____

Has your child ever had any of the following:

_____ Head Injury

_____ High Fever

_____ Earaches

_____ Serious Injury (if yes, describe) _____

_____ Operations (if yes, describe) _____

_____ Serious Illness (if yes, describe) _____

Do you suspect any hearing problems? _____

Do you suspect any speech problems (word pronunciation, stuttering, etc.)? _____

Is there anything else regarding your child's health or development that you'd like to share?

The Potter's House Kindergarten Program

Thank you for your interest in The Potter's House Kindergarten Program. Our personalized approach to education allows us to address the needs of the whole child - spiritual, academic, physical, social, and emotional.

The development of fine motor skills is an important part of kindergarten. Children learn to function well in the classroom environment by participating in a wide variety of activities designed to help them make the adjustment to school and working in a group. This includes getting along with other children and cooperating with adults other than their parents. Kindergarteners learn to take turns and wait without interrupting. They also work to develop their listening skills.

The Potter's House is committed to helping each child reach his or her greatest potential. As a multi-cultural urban Christian school, we highly value the cultural background of each student. Our foundation is the Word of God, and each student is respected, loved, prayed for, and nurtured by the staff.

Weekly Schedule

The Potter's House offers 3-day and 5-day kindergarten programs. The 3-day program meets on Monday, Wednesday, and Friday during the academic year. Parents may choose a program that works for their family at enrollment. School day times are:

- *Monday, Tuesday, Thursday, and Friday: 8:25-3:35 p.m.*
- *Wednesday: 8:25-1:15 p.m.*

Kindergarten Curriculum

The Potter's House meets or exceeds all state curriculum requirements. We take great pride in creating an environment designed for learning. Our reading and writing programs are designed to develop the learner's understanding as they study key people, places, events, and vocabulary through: listening, sharing ideas, conversation, writing, and reading.

Other skills taught includes: writing their names, writing from left to right, writing lowercase and uppercase letters from memory, and telling stories that combine writing and illustration.

Our In-Focus Math Program introduces concepts of elementary geometry, money, time, and value, and incorporates real objects for hands-on practice: counting, sorting, graphing, estimating, problem solving, and measuring.

Science, social studies, Bible, character building, geography, Spanish, physical education, computer skills, art, and music complete our balanced curriculum.

Helping Your Child Succeed

Teachers work to maximize learning opportunities for each student. The teacher will work closely with you to determine any special needs your children may have in order for them to become successful in the classroom. We believe that it is important that students like coming to school and enjoy learning in a peaceful and loving environment.

As a parent, you will play the most significant role in the success of your children. Parental involvement in education is one of the greatest determinants of success. Parents who regularly read with their child greatly increase their child's chance of becoming a successful reader. It is suggested that children read with their parents at least fifteen minutes per day.