



## Pre-Kindergarten (4-Year-Old) Application

Thank you for requesting an application for enrollment at The Potter's House. In order to determine the best placement for your child's academic success, we have established the following procedure for enrollment.

### Application Process:

- Please submit your completed application with signed agreements and required documents listed below to: Elizabeth Lopez at The Potter's House, 810 VanRaalte Dr SW, Grand Rapids, MI or scan to [elopez@tphgr.org](mailto:elopez@tphgr.org). Children must be 4 years of age by September 1, of the enrolling year for the Pre-K Program (3 half-days). They must be completely toilet trained to qualify.
- Required document copies:
  - Your student's certified birth certificate or passport.
  - Completed parent questionnaire (enclosed).
- If we are not able to enroll your student immediately, we will add them to the waiting list and keep your application on file for one year and contact you when an enrollment opportunity is available. Applications must be updated in the spring by submitting the student's most recent report card.

We want to make this experience the best possible for you and your child. Please feel free to call me if you have any questions about the enrollment process.

Thank you,

Kent Ezell  
Admissions Director

### **The Potter's House**

810 VanRaalte Dr. SW | Grand Rapids MI 49509  
P: (616) 818-3740 | F: (616) 988-6305 | E: [kezell@tphgr.org](mailto:kezell@tphgr.org)

*Mission Statement: The Potter's House provides a Christ-centered education to children of all ethnic heritages and income levels, equipping them to serve God and society to their fullest potential.*

*Non Discrimination Statement: The Potter's House complies with applicable State law that prohibits discrimination against a student in the full utilization of or benefit from the school or the services, activities, or programs provided by the school because of race, color, national origin, or sex. The Potter's House is a 501(c)(3) nonprofit, nondiscriminatory organization.*

# THE POTTER'S HOUSE ENROLLMENT APPLICATION

Date Submitted: \_\_\_\_\_ Main Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Student's LEGAL Name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Birthdate: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Grade Entering: \_\_\_\_\_  
*Month / Day / Year*

Address: \_\_\_\_\_  
*(Street) (Apt#) (City) (State) (Zip)*

Place of Birth: \_\_\_\_\_ Home's School District: \_\_\_\_\_  
*City / State / Country*

Date Entered the U. S.: \_\_\_\_\_ Number of Years in U.S. Schools: \_\_\_\_\_ Number of Years in Schools Outside the U.S.: \_\_\_\_\_

Last School Attended: \_\_\_\_\_ Year: \_\_\_\_\_

## Support Services:

Speech  ADD/ADHD  Learning Disabilities  Emotional Impairment

English Language Learner  Counseling  Speech / Occupational Therapy

## Ethnic Background:

American Indian / Alaskan  Hawaiian / Pacific Islander  Asian  Caucasian / White

African American / Black  African  Hispanic / Latino

Languages Spoken in the Home: 1. \_\_\_\_\_ 2. \_\_\_\_\_

With whom does student live as a permanent resident?

Both Parents  Mother Only  Father Only  Mother & Stepfather  Father & Stepmother  Guardian / Host Family

Child Custody Comments: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Guardian's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Other Children Living in the Home:

Name \_\_\_\_\_ Birth Date \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ Birth Date \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ Birth Date \_\_\_\_\_ School \_\_\_\_\_

Name of Church: \_\_\_\_\_ Approximate Family Income: \_\_\_\_\_

I have read and signed The Potter's House Philosophy Statement and Statement of Faith. Yes  No

The Potter's House cannot provide transportation. Do you have transportation available? Yes  No

Please answer the following questions on the reverse side of this form:

- 1) How did you find out about The Potter's House?
- 2) Why do you want your student to attend The Potter's House?



## **THE POTTER'S HOUSE PHILOSOPHY STATEMENT AGREEMENT**

The Potter's House is an innovative Christian school in a multi-cultural urban setting. The school is non-denominational and evangelical in nature; our main purpose is to provide solid Christian education for a broad range of children who might not normally have the opportunity to attend a Christian school. In order to insure a broad social and cultural range within the student body, tuition is based on a percentage of the parental income rather than on a fixed rate.

The Potter's House offers Christ-centered education. Since God is the center of reality, the Bible will be taught as having significance in all areas of life. Christian discipleship and decision-making will be emphasized. The basics will be taught with sensitivity given to each child's learning rate and interests.

Through personalized education using a rich language experience for language arts, The Potter's House seeks to make education meaningful and exciting for all students. The needs and unique talents of each child will be underscored in the curriculum. Since present information is multiplying at fantastic rates, The Potter's House does not seek to pump isolated facts into students' minds. The goal is rather to produce children that know how to use information to think critically and make wise decisions. The Potter's House seeks to develop students that love to learn and will continue to learn on their own throughout their lives.

The Potter's House considers the first 4-6 weeks of school a probationary time for new students. During this time administration will monitor the student's progress (academic effort and social behavior) to confirm proper placement. If it is determined that a different placement is more suitable, the administration will advise parents and make the necessary adjustments. The Potter's House administration will determine final placement.

The Potter's House believes that education is most successful when the family environment is supportive of learning. For this reason, parental participation will be required at The Potter's House. Parents will be required to make a commitment of service to the school on a regular basis.

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Signature of Parent / Guardian

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Date

## THE POTTER'S HOUSE STATEMENT OF FAITH

*We believe* in the Triune God: God the Father, His Son Jesus Christ, and the Holy Spirit.

*We believe* that the Bible, God's Word, is infallible, reliable, and applicable to today's person, adult or child. The Bible is also a gift to use and to cherish.

*We believe* that each child is created in the image of God. The image is not restricted to any race, sex, or income level. The image of God gives each child an enormous, unique potential. Each child is a whole child possessing unique intellectual, creative, decisional, and emotional dimensions. The major goal of education is to bring each child into his or her full potential in conformance with the image of God.

*We believe* that the world was perfect at creation, but sin intervened, severing all people's perfect relationship with God and bringing consequences on every object and institution within the creation. God, in His love, provided Jesus Christ to pay the penalty for sin and restore each person to full favor with God. God freely calls people to accept the gift of salvation. God also requires that individuals and social groups follow in obedience to His word. He requires people to work to restore creation and overcome the consequences of sin both in the natural world and in society.

I accept without reservation the school's statement of faith,

Signature of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

# Pre-Kindergarten Parent Questionnaire

## General Information

\_\_\_\_\_ prefers to be called \_\_\_\_\_ at school.  
*Child's Legal Name*

Information given by, \_\_\_\_\_ on \_\_\_\_\_.  
*Name & relationship of person completing the form* *Date*

## With Whom Does The Child Reside?

- \_\_\_\_\_ Both parents
- \_\_\_\_\_ Mother only
- \_\_\_\_\_ Father only
- \_\_\_\_\_ Mother and Stepfather
- \_\_\_\_\_ Father and Stepmother
- \_\_\_\_\_ Relative
- \_\_\_\_\_ Guardian or Foster parent

## Position Of Child In Family:

- \_\_\_\_\_ Only child
- \_\_\_\_\_ Oldest of \_\_\_\_\_
- \_\_\_\_\_ Youngest of \_\_\_\_\_
- \_\_\_\_\_ Middle of \_\_\_\_\_

## Life Experience

Is your child looking forward to school? \_\_\_\_\_

Is this the first school experience? \_\_\_\_\_ Has he/she attended preschool or daycare? \_\_\_\_\_

*Does your child enjoy:*

Games / Puzzles

Looking at books

Being read to

Watch TV

*How long a time period?*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What questions do you have about your child starting preschool at this time?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Social / Self-Help

Is your child able to dress his/herself? \_\_\_\_\_

Put on a coat and hat? \_\_\_\_\_ Put on boots? \_\_\_\_\_

Is your child completely toilet trained? \_\_\_\_\_

Is your child comfortable leaving their Mother/Guardian? \_\_\_\_\_

How does your child get along with other children?

- Own age: \_\_\_\_\_
- Older: \_\_\_\_\_
- Younger: \_\_\_\_\_

Can your child amuse them self if there's no one to play with them? \_\_\_\_\_

How? \_\_\_\_\_ Does child prefer to play alone? \_\_\_\_\_

## Parental Insight / Concerns

What do you find most pleasing about your child? \_\_\_\_\_

\_\_\_\_\_

What do you find most difficult? \_\_\_\_\_

\_\_\_\_\_

Has your child ever had any of the following:

\_\_\_\_\_ Head Injury

\_\_\_\_\_ High Fever

\_\_\_\_\_ Earaches

\_\_\_\_\_ Serious Injury (if yes, describe) \_\_\_\_\_

\_\_\_\_\_ Operations (if yes, describe) \_\_\_\_\_

Serious Illness (if yes, describe) \_\_\_\_\_

Do you suspect any hearing problems? \_\_\_\_\_

Do you suspect any speech problems (word pronunciation, stuttering, etc.)? \_\_\_\_\_

Is there a history of diabetes in the family? \_\_\_\_\_

Do you suspect any allergies? \_\_\_\_\_

Is there anything else regarding your child's health or development that you'd like to share?

\_\_\_\_\_

\_\_\_\_\_