

Grand Rapids Public School District

Private School Academic Teacher (Focus Math and Reading) (233)

JOB POSTING

Job Details

Title

Private School Academic Teacher (Focus Math and Reading)

Posting ID

233

Description

Position Title: Private School Academic Teacher - Title I
Unit: No Benefit (NB)
Pay Rate: Determined by the district
Earning Days: Determined annually by the calendar

GRPS MISSION: Our mission is to ensure that all students are educated, self-directed and productive members of society.

SUMMARY OF POSITION: The academic teacher in the Private Schools is responsible for teaching students in the core academics.

ESSENTIAL JOB FUNCTIONS - *Essential functions under the Americans with Disabilities Act may include any of the following duties, knowledge and skills. This list is illustrative only and is not a comprehensive listing of all functions and duties performed by employees in this position. Regular on time and in person attendance is an essential function of this job. Other essential functions may include, but are not limited to the following:*

JOB FUNCTIONS:

- Responsible for teaching identified Title I students.
- Responsible for providing a pre-test (or use existing and current data) to each Title I student and record data on proper form.
- Provide students with effective instructions.
- Develop detailed, accurate and concise lesson plans for each subject area; plan and provide appropriate educational supplemental activities to meet both group and individual needs of the students in the classroom.
- Responsible for the coordination of Title I program with identified students.
- Responsible for approaching students with a positive attitude with the expectation that students will learn and grow.
- Responsible for making lesson adjustments as needed to help students experience success.
- Responsible for appropriate documentation, such as keeping a record of dates, length and content of each tutoring session.
- Responsible for documenting in a log of how his/her time is spent while on the job.
- Responsible for documenting parent contact.
- Responsible for attending staff meetings and in-services as appropriate.
- Responsible for assisting the students with homework to improve performance focus on stimulation an improved attitude towards academics.

This description describes the type and level of work performed by a person assigned to this position. It is not an exhaustive list of all duties and responsibilities required in the position.

REQUIRED QUALIFICATIONS:

- Current teacher certification is required.
- Experience working with computers required.
- Some positions may require strong technology experience (SMART Board, Document Camera, Read Naturally software, LCD projector), as well as a passion and interest in working with students who are struggling with reading and math, primarily in grades 3-8.

PREFERRED QUALIFICATIONS:

- Prefer previous experience working with at-risk Title I students.

ADDITIONAL QUALIFICATIONS:

- Excellent communication skills (verbal and written).
- Demonstrated ability to respect the confidential of student information.
- Demonstrated good attendance and punctuality.
- Demonstrated ability to deal with students, parents and the public in a tactful and courteous manner.

ADA REQUIREMENTS:

The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, stoop, kneel, crouch, or talk, hear (in a quiet or noisy environment). The employee must occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust/focus.

WORK ENVIRONMENT:

The noise level in the work environment is usually moderate. Work is performed indoors although there will be required outdoor activities. The employee is directly responsible for the safety, well-being and work output of students.

MENTAL FUNCTIONS:

While performing the duties of this job, the employee is required to compare, analyze, communicate both orally and in writing, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills and compile.

METHOD OF APPLICATION:

Grand Rapids Public Schools manages employment applications online. Applications must be completed online at <https://grps.tedk12.com/hire>. No hardcopy applications/resumes will be accepted for this position. Computer terminals are available in the GRPS Franklin Campus lobby from 8:00am – 4:00pm, Monday-Friday, for applicant use (Monday – Thursday during the summer).

Non-Discrimination

The Grand Rapids Public Schools will not discriminate against any person based on race, sex, sexual orientation, gender, gender identity and expression, height, weight, color, religion, national origin, age, marital status, pregnancy, disability, veteran or military status.

Americans with Disabilities Act accommodations: Assistance with the application process may be requested through the Human Resources Department at [616 819-2022](tel:6168192022) or humanresources@grps.org

Shift Type

Full-Time

Salary Range

\$40,400 / Per Year

Location

The Potter's House

Applications Accepted

Start Date

09/01/2021

Job Contact

Name

Adriana Almanza

Title

**Talent Development, Retention,
& Diversity Recruitment
Manager**

Email

almanzaa@grps.org

Phone

6168192027