

# Thank you for being a faithful part of The Potter's House community.

We are incredibly grateful for your continued partnership in providing a Christ-centered education for students of all ethnic heritages and income levels and equipping them to serve God and society to their fullest potential.

Our annual New Friends Banquet is on **Thursday, April 25**<sup>th</sup> and we are excited for the opportunity to share the mission and vision of The Potter's House with our devoted supporters and new friends alike. The theme this year is Enter the Story. We are grateful for the way you are already a part of The Potter's House story. We hope your guests will be inspired by the compelling stories shared at the event as they are invited to join our mission.

Our table hosts are an important part of our banquet, helping to expand our community of support. We ask that you consider hosting a table and inviting new friends in preparing the next generation of resilient followers of Jesus.

Your partner in kingdom work,

John Booy

Superintendent





# **GUIDELINES FOR TABLE HOSTS**

## What are my responsibilities as a table host?

- A table host's job is to fill a table at the banquet. Each table seats 8-10 people including yourself. You may host as many tables as you'd like and there is no cost to host a table.
- At the end of the program, you will be asked to collect the pledge cards from your guests.
- Please inform potential guests that this is a fundraising event.

# **Important Details:**

- Lunch: 11:30AM-1:00PM
- Dinner: registration at 6:00PM, program begins at 6:30PM.
- JW Marriott Int Ballroom, 235 Louis St NW, Grand Rapids, MI 49503

#### Who should I invite?

- We encourage you to invite guests who you believe would be interested in learning more about The Potter's House. Consider your friends, neighbors, small group, co-workers.

## How do I register to be a table host?

- You may register to host at lunch, dinner, or both!
- Visit **tphgr.org/banquet2024** this is the preferred and easiest option!
- Call 616-241-5220
- Email events@tphgr.org

# How do my guests register?

- You will receive invitations to hand out to those you ask to sit at your table. These will have instructions for registration included on them. They will be prompted to identify you as their table host!
- We strongly suggest that guests register themselves so that we receive all the necessary details from them

# When is the deadline to sign up to be a table host?

- Please sign up to host your table by Thursday, March 28.
- Guest registration deadline is Thursday, April 18.

